

## **STATE BOARD OF TECHNICAL EDUCATION**

( Under Deptt. of Higher, Tech. Education & Skill Development, Jharkhand Govt. of Jharkhand )  
Science & Technology Campus, Sirkha Toli, Tupudana Road, Namkom, Ranchi-834010

**PHONE NUMBER** - Examination of Controller : 7033298571, Office-7033298572  
E-mail : [sbte\\_ranchi@yahoo.com](mailto:sbte_ranchi@yahoo.com), Web Site : [http:// www.sbtejharkhand.nic.in](http://www.sbtejharkhand.nic.in)

**Notice No.:-SBTE-374/2017/T-26/2219**

**Date: 29-12-17**

### **Re-Tender Notice for Hiring of Vehicles On Monthly Basis**

State Board of Technical Education, Jharkhand invites sealed Technical and financial Bids separately, Both sealed Bids will be kept in another envelope which will be also sealed. Interested Vehicle owners or Venders for providing Vehicles on Monthly Basis may submit Tender on or before 09-01-2017 upto 01:00 P.M. in the office.

The offers should be submitted in the sealed envelope duly superscribed as “Hiring of Vehicles On Monthly basis for State Board of Technical Education, Jharkhand Ranchi”, addressed to “Secretary”, State Board of Technical Education, Jharkhand.

No offer will be accepted beyond the date and time mentioned as below.

The Tenderers should have to attach proof of GST Registration/Certificate of Firm; Permanent Account Number (PAN). proof of at least 01 year experience and EMD of Rs. 1000/- in favour of Secretary, SBTE.

**The tenderer who had already submitted EMD of Rs. 1000/- for ref no.-SBTE-374/2017/T-25/2089 date:- 05.12.2017 are not required to submit EMD again.**

**Last date of Submission of Tender -- 09-01-2017 up to 01:00 PM.**

**Opening of Bid -- 09-01-2017 at 3:30 P.M.**

Tender documents for “Hiring of vehicles On Monthly basis” for State Board of Technical Education, Jharkhand Ranchi can be obtained from the office of SBTE, Jharkhand on Payment of Rs. 500/- or it can be downloaded from the Board’s official website [www.sbtejharkhand.nic.in](http://www.sbtejharkhand.nic.in) and will be submitted with a D.D. of amount Rs. 500/- in favour of **Secretary**, SBTE, Jharkhand Payable at Ranchi within stipulated time & date.

Sd/-

**Secretary,**

State Board of Technical Education  
Ranchi, Jharkhand

**Government of Jharkhand**  
**STATE BOARD OF TECHNICAL EDUCATION, JHARKHAND, RANCHI**  
**Science & Technology Campus, Sirkha Toli Namkum, Ranchi - 834010 (Jharkhand)**  
Controller of Examination : 7033298571 , Office- 7033298572  
E-mail : [sbte\\_ranchi@yahoo.com](mailto:sbte_ranchi@yahoo.com), Web Site : <http://www.sbtejharkhand.nic.in>

Letter No. : SBTE-374/2017/T-26/2219

Date:- 29-12-17

**Re-Tender Document for “Hiring of vehicles On Monthly basis” for State Board of Technical Education, Jharkhand Ranchi**

1. **Eligibility :-**
  - a. The Tenderers should have the experience of running vehicles on hiring basis for at least 1 yr. in PSU/ Government/ Semi Government/Reputed Private Corporate Organization.
  - b. The Tenderer should have GST Registration.
2. Rate should be quoted neatly and should be in sealed envelope.
3. Total charges on Monthly Basis for providing the vehicle should be inclusive with Driver & other charges such as Mobil charges, Toll taxes and other charges etc.
4. GST Charges will be applicable as per govt. rule i.e. rate and fuel both.
5. The Vehicle must be new. State Board of Technical Education will accept only these Vehicles which is under one year from date of Purchase.
6. Tender shall be opened on 09-01-2017 at 03:30 P.M. Hrs in SBTE office in presence of Tenderer who wish to be present.
7. Distance will be counted from SBTE official using place. Garage to using place distance will be not counted.
8. The Tender should be remain valid for a period of 365 days from the date of giving work order by SBTE, Jharkhand, Ranchi.
9. All entries in the Tender shall be typed/written in ink. Erasers and over writing are not permitted and may render such Tenders liable for rejection.
10. All pages of the offer must be self signed and paged by the Tenderers.
11. SBTE, Jharkhand is not bound to accept the lowest or any Tender and reserves the right to reject any or all the Tenders in full or part, without assigning any reasons thereof.
12. **Documents:** - The following documents must to be submitted along with Tender in sealed envelope.
  - a. Proof of GST Registration of the Firm.
  - b. Permanent Account Number (PAN).
  - c. Proof of at least 01 Year experience
  - d. Notary/Self affidavit of available vehicles with registration no. with tenderer firm/agency. Also attach the Photo copy of registration no. as said in affidavit.
  - e. At the time of supply, Vehicle must be registered under Commercial Registration. (Notary/ Self affidavit)
  - f. EMD of Rs. 1000/-.
  - g. The Tenderer should not be black listed from any agency. (Notary/ Self affidavit)
13. Technical Bid contain **Annexure A & B** Financial Bid contains rate in form of **Annexure C**.

## TERMS AND CONDITIONS FOR HIRING OF VEHICLES

14. The Vehicle that should be required as under :

Sl. No.	Type of Vehicle
01.	Indigo
02.	Swift Dzire
03.	Foard Aspire
04.	Tata Zest
05.	Innova

15. At time of supply Vehicle, Vehicle must be under Commercial Registration.

16. The Bidder will be responsible for total maintenance of hired vehicles, providing his own Driver and to make payment of wages to the Driver.

17. The Driver will maintain a Log Book of the Vehicle and get it countersigned by the official using the vehicle.

18. The Vehicle will be used normally during 08:00 to 08:00 P.M. But in special case the hour may vary. No separate charges for this will be applicable.

19. SBTE shall have the right to ask for replacement of vehicles of the agency if not found in proper working order and/or the Driver found incompetent/disobedient.

20. **Payment :-**

a. The billing will be done as per called period and it should be submitted by the Tenderer/ Firm. It will be the responsibility of the vehicle's Driver to get signed the Log Book entries indicating opening kilometer, closing kilometer, distance covered, time from office, places visited etc.

b. All entries in the Bill shall be typed/ written in ink. Erasers and over writing are not permitted any may render such Bills liable for rework/ rejection. Party user shall duly attest all cancellations and insertions.

c. In condition of any break down of Vehicle or fuel problem occurred during hired period and because of such the purpose of hiring is not fulfilled, SBTE will deduct Rs.100/- per hour for delay.

d. Vender must enclose fuel voucher with Payment Bill. Otherwise Payment of bill will not be paid.

e. TDS charges will be deducted as per rule.

21. The tendering authority may, at its discretion, extend the deadline for submission of the Bids by amending the Bid Documents, in which case all rights and obligations of the tendering authority and bidders will remain same as mentioned in the Tender Documents.

3.

22. No Bids will be allowed to be withdrawn at any time.

23. The Tendering Authority reserves the right to accept or reject any tender offer and or to annul the bidding process and reject all bids at any time prior to award of the contract without thereby incurring any liability towards the affected bidders or any obligation to inform the affected bidder of the grounds for the tendering authority action.

24. Any Tender received after the deadline for submission of Tenders will be rejected and/ or returned unopened to the Tenderer.

25. The successful Bidder shall have to submit Performance Guarantee of Rs. 10,000/- by way of Bank Guarantee for successful performance during contract period in favour of Secretary, SBTE within 30 days of issue of LoI. EMD will be returned on submission of the Performance Guarantee.

26. All legal disputes are subject to the jurisdiction of Ranchi Court only.

27. The vehicles provided should be in good running condition. SBTE at any time can inspect the road worthiness of the vehicles.

28. The Bidder shall not engage any Sub- Contractor or transfer the contract to any other person in any manner. The Bidder shall not be permitted to transfer their right and obligations under contract to any other organization or otherwise.

29. The Bidder will work under the overall supervision/direction of SBTE or any other officer as may be specified by the Secretary, SBTE.

30. The number of vehicles can be increased or decreased as per requirement. The Bidder will provide the vehicles as per the actual requirement.

31. **Termination of Agreement :**

a. The SBTE reserves the right to terminate the agreement without assigning any reason at any time of its intention to do so and on the expiry of the said period of notice. The Agreement shall come to an end without prejudice to any right or remedy that may be accrued to the concerned parties of this Agreement.

- b. If any information furnished by the Bidder is found to be incorrect or false at any time, the Agreement shall be terminated and the Performance Guarantee shall be liable to forfeited.
- c. In case the Contracting Bidder wants to terminate the Agreement, it shall have to give three calendar month's notice in advance to this effect to SBTE and Vice-Versa.

Sd/-  
**Secretary,**  
 S.B.T.E, Jharkhand, Ranchi

4.

**Annexure "A"**

**HIRING OF VEHICLES ON MONTHLY BASIS FOR SBTE, JHARKHAND, RANCHI**

01	NAME OF TENDERING AGENCY/FIRM :-
02	STATUS OF THE FIRM (PROPRITORSHIP/PARTNERSHIP ETC) :-
03	NAME OF OWNER/PARTERNS/DIRECTORS :-
04	FULL PARTICULARS OF OFFICE :-  A. ADDRESS :-  B. TELEPHONE/MOBILE NO :- C. FAX NO :- D. E-MAIL ADDRESS :-
05.	DETAILS OF BANK ACCOUNT:- A) BANK NAME :- B) BRANCH NAME :- C) BANK A/C NO :- D) IFS CODE :-

06.	<p><b>DOCUMENT :-</b></p> <p>a. Proof of GST Registration of the Firm.</p> <p>b. Permanent Account Number (PAN).</p> <p>c. Proof of at least 01 Year experience</p> <p>d. Notary/Self affidavit of available vehicles with registration no. with tenderer firm/agency. Also attach the Photo copy of registration no. as said in affidavit.</p> <p>e. At the time of supply, Vehicle must be registered under Commercial Registration. (Notary/ Self affidavit)</p> <p>f. EMD of Rs. 1000</p> <p>g. The Tenderer should not be black listed from any agency. (Notary/ Self affidavit)</p>
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07. Details of Satisfactory Performance/Experience Certificate from PSU/Govt. Companies/ Other Private Reputed Corporate Organization where the Tenderer has worked during last one years :-

Sl. No.	Name of PSU / Govt. Company /	Period of Work Done

Date :

Signature of authorized person :

Place :

Full Name :

Company Seal :-

5.

**Annexure “B”**

**(Letter for submission with tender on tenderer’s own letterhead)**

**UNDERTAKING**

Letter No :

Date :

To,

**Secretary,**  
State Board of Technical Education,  
Science & Technology Campus,  
Sirkhatoli, Namkum,  
Ranchi-834010

**Sub :- “Hiring of Vehicles On Monthly Basis” for 01 Year for SBTE, Jharkhand, Ranchi.**

Dear Sir,

1. I/We undersigned certify that I/we have carefully gone through and clearly understood the terms and conditions of the tender documents, the work requirement and undertake to company with them.

2. I/We further undertake to execute and complete the work as per tender's terms and conditions and the bids submitted by us. We have signed every page of the tender documents as taken of our acceptance of all terms and conditions of the tender.
3. My/our offer shall be valid for a period of 365 days.

Thanking you,

Yours faithfully,

For M/s :.....

Signature :.....

Date :.....

Name :-.....

Address :-.....

Seal of Tenderer :

6.

**(FINANCIAL BID)**

**RE- TENDER FOR HIRING OF VEHICLES ON MONTHLY BASIS IN  
SBTE RANCHI**

**RATE QUOTATION FOR 01 YEAR (365 days)**

**Annexure "C"**

1) Rate for At Monthly Basis for Vehicle:-

Sl.No.	Type of vehicle	Total Charge inclusive with Driver , Toll Taxes and other charges (8 a.m to 8 p.m.)	GST will be applicable as per govt. rule i.e. on fule & rate both.	Fuel Average/Km/ Ltr With AC
01.	Indigo			
02.	Swift Dzire			

03.	Foard Aspire			
04.	Tata Zest			
05.	Innova			

➤ L1 will be decided after adding total charges, cost of fuel of 300 km. Any other conditions will

be not acceptable. GST will be applicable as per govt. rule i.e. on rate and fuel both.

Date :

Place :

Signature of authorized person :

Full Name :

Company Seal :-